



# Maluhia TALKS

Working Towards Industrial Base Resilience

30 APRIL TO 2 MAY 2024 | HONOLULU, HI | DANIEL K. INOUE ASIA-PACIFIC CENTER FOR SECURITY STUDIES

## **ADMINISTRATIVE AND LOGISTICS – PRE-ARRIVAL INSTRUCTIONS**

### **Reminders**

If you have not done so, please submit the following documents as soon as possible:

1. Foreign Visit Request Form (FVR) – To access the Center, participants must submit this form.
2. Internet Access Form – Participants must complete this form to access the Center's WiFi: <https://dkiapcss.edu/wifi-agreement-form/>
3. Short Biography (file or website link) – Participant bios are featured on the workshop webpage.
4. Copy of travel itinerary and lodging accommodations.

### **Read Ahead Materials**

You may access all relevant workshop materials – from presentations to available bios from participating countries and organizations – at this link: [Maluhia Talks 2024 | GlobalNetPlatform](#). The Maluhia Talks home page is updated as soon as information becomes available.

### **Transportation/Arrival at Honolulu International Airport**

The workshop does *not* provide airport transportation. Once outside the airport building, please look for the taxi stand marked across the road on the center median (across from Columns #33 and #37). Please take a taxi to your hotel. Taxi costs from HNL airport to the Waikiki Resort Area (where DKI APCSS, Outrigger Reef Waikiki Beach Resort, and other hotels are located) average \$55.

Another recommended option is using a ride-share app, like Uber or Lyft. We recommend downloading these applications on your phone before traveling to Hawaii.

### **Hotel**

The standard check-in time in Hawaii is 1500. Early check-in depends on occupancy levels and the availability of “ready” rooms. Check-out is at 1100. If you arrive before 1500 and wish to access your room early, please book the night before or make arrangements directly with the hotel. Please consult your hotel directly regarding WiFi and meal options.

### **Attire**

The dress code for the workshop is business casual/Aloha crisp (i.e., dress pants, collared shirts, blouses, long skirts/dresses, covered shoes, dress sandals). Hawaii is warm. However, our building is air-conditioned. We strongly recommend bringing a light jacket.

### **Attendance**

Participants are required to attend the workshop every day. We ask that any additional meetings be scheduled outside workshop hours. Please refer to the Maluhia Talks agenda for the schedule of events.

On Day One, we arranged for a staff member to escort participants from the Outrigger Reef Waikiki Hotel to the Center. If you are NOT staying at the Outrigger Reef, please let Ms. Ruth Butler know. We can provide detailed directions to the Center.

### **Non-Attribution Policy**

To enable participants to speak candidly and frankly, the organizers ensure that all discussions and comments are on a non-attribution basis. This policy is binding on all who attend. The event is not streamed or recorded.

### **Photographs**

Throughout Maluhia Talks, we will capture memorable moments to be shared among participants and for DKI APCSS use in future publications. If you do not wish to have your photo taken, please inform Ms. Ruth Butler at [ruth.p.butler3.civ@mail.mil](mailto:ruth.p.butler3.civ@mail.mil).